

**December 10, 2024**

**Salem Township Trustees - At the Salem Township Conference Room**

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The Salem Township Board of Trustees met on December 10, 2024 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustee Heath Kilburn and Trustee Ralph Blanton present. Mrs. Ramsey led all those present in the pledge to the flag.

**Meeting Minutes:**

- The trustees read the minutes from the November 12, 2024 meeting. Mr. Blanton made a motion to approve the minutes. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

**Guest:** Greg Gatman, Gary and Teresa Paynter, Lori Cook and Ron Brinkman

- No comments

**Fire Department: Asst, Chief Moenster reported:**

- Had a busy day before Thanksgiving. 2 attic fires. Crew did a great job.
- Logan Conger passed EMT Test. Makes Family 3<sup>rd</sup> generation. Everyone offered their congratulations.
- Would like to offer a part-time firefighter/EMT-B position to David Imbrogno. He has successfully completed our physical agility test and pre-employment physical exam. Mr. Blanton made a motion to offer a part-time firefighter/EMT-B position to David Imbrogno. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

- Presented the resignation of Lauren Gray effective 11/15/2024 due to family health issues. Mr. Kilburn made a motion to accept the resignation of Lauren Gray effective 11/15/2024. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

**Fire Chief Harrison reported:**

- Presented renewal of Medicount Client Services Agreement with a 10% increase. Chief Harrison recommends that we sign and stay with them. Mr. Blanton made a motion to renew Medicount Client Services Agreement renewal with a 10% increase. Mr. Ramsey second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

- On vacation 12/15/2024 thru 01/06/2025
- Recap from last meeting – retiring from Fire Chief on 02/13/2025. Taking new position as Administrator/Public Safety Director. Asst Fire Chief Moenster – accepting Fire Chief Position Effective 02/14/2025.
- Suggest we have Harrison added for banking authorization with 1st National Bank. Mr. Blanton made motion to add Harrison for banking authorization with 1<sup>st</sup> National Bank. Mrs. Ramsey second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

**Zoning:** Zoning Inspector Mike Yetter reported:

- Working on several calls and emails
- No permits at this time.

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**Trustee Heath Kilburn reported:**

- Make a motion to give the two road crew guys a 3% raise for first pay date 01/08/2025. As well as Zoning inspector an increase from \$500 per month base to \$600 per month. Permit percentages will stay the same. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

**Trustee Ralph Blanton reported:**

- With Chief Harrison’s help – set up new oil company. Lykins Oil will no longer be delivering oil. Duncan Oil was great to work with and all accounts have been set up and delivered to. Mr. Kilburn suggest we find out who owns the tanks. If it’s Lykins – they may charge us to purchase them. Mr. Blanton said he will follow up on that.
- Received contact form Freightliner – Chassis is in and needs to be paid for – to send on. Mrs. Ramsey made a motion to pay for the Chassis. Mr. Kilburn second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

**Trustee Susan Ramsey reported:**

- Received quote from Freeze Underground to replace culvert on Shadow Lawn near cul-de-sac in the amount of \$51, 856.00 Mr. Kilburn made a motion to accept their bid – if – they will do the job when school is out at that price. Mr. Blanton second the motion. Mrs. Ramsey will present it to them. And report back.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

**Cemetery updates:**

**December 2024 Cemetery**

12/04/24	Jody A. Frye	Sec 4 Lot 212	NW Corner-Cremation	Tufts
12/13/24	Glenna Lewis	Sec 5 Lot 108	NE #2	Vales
12/16/24	David Kent Lay	Sec 4 Lot 290	Center West – Ashes	Family

**Fiscal Business Vicky VonHolle, Fiscal Officer reported:**

- Presented 12/25 payroll pay date is a holiday. Suggest that we pay on 12/23 or 12/24. Mr. Kilburn made a motion to change 12/25 pay date to 12/23 or 12/24. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

- Resolution 2024-08 Annual Temporary Appropriations for 2025. Mr. Blanton made a motion to approve Resolution 2024-08 Annual Temporary Appropriations for 2025. Mrs. Ramsey seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

- Presented payroll and bills that are ready for payment. Mr. Kilburn made a motion to approve the payroll and to pay the bills as presented. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

**Adjournment:**

- With no further business to come before the board, Mr. Kilburn made a motion to adjourn the meeting at 7:40pm. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea